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Meeting Minutes

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

Sturbridge Public Safety
Sturbridge, MA
January 6, 2016 9:00 a.m.

Meeting called to order by the Chairman at 9:30 a.m. followed by roll call:

1. Roll Call

- | | | |
|--|---|--|
| a. Donald R. Torrico, Chairman
-Building Officials of Western Massachusetts Member, Lee | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman
-Southeastern Building Official's Association, Hingham | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards
-Massachusetts Building Commissioner's Association, Weymouth | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| d. Bonnie Weeks
- Member At Large, Palmer | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola
- Member At Large, Mattapoisett | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| f. Matthew Hakala
- Member At Large, Westford | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller
- Massachusetts Municipal Association Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Peter McLaughlin
- Member from Academia | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| i. Bill Horrocks
- BBRS Representative | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

- 2.** The minutes from the BOCC meeting on **December 2, 2015**, were reviewed by members present;
MOTION to approve, as corrected, these minutes was made by **Matthew Hakala**, seconded by **Michael Clancy**. Bonnie Weeks abstains

3. Application for Certification Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to approve the application of **Jeffrey Clemons** (Town of Adams) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1867)
- b. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to approve the application of **Marc R. Guillemette** (Town of Westborough) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2003)
- c. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Christopher Lund** (Town of West Boylston) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1912)
- d. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Brian McDonald** (Town of Acton) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1955)
- e. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Edward Mullen** (Town of Newton) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1918)
- f. On a **MOTION** by Matthew Hakala and seconded by Roger Fuller it was unanimously **VOTED** to approve the application of **Anthony Torra** (Town of Ipswich) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1898)

4. Examination Approval Packets

- a. On a **MOTION** by Bonnie Weeks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Florindo Barese** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Barese meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to table the request of **Brian Bitz** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee is seeking additional information on Mr. Bitz' supervisory experience in building construction or design.
- c. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was **VOTED** to grant the request of **Eugene Borges** (City of Fall River) for approval to take the required exams to become certified as a building code enforcement official. Mr. Borges meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Roger Fuller opposed.
- d. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to deny the request of **Michael Brogan** (Town of Norfolk) for approval to take the required exams to become certified as a building code enforcement official. Mr. Brogan does not meet the minimum qualifications as defined by MGL c 143 § 3.
- e. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **James Butler** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Butler meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- f. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to deny the request of **David Burt, Jr.** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Burt does not meet the minimum qualifications as defined by MGL c 143 § 3.

- g. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to deny the request of **Leif Hamnquist** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Hamnquist does not meet the minimum qualifications as defined by MGL c 143 § 3. Mr. Hamnquist is in the process of getting his Bachelors of Architecture, once he completes his degree he may reapply.
- h. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **James Howe** (City of Boston) for approval to take the required exams to become certified as a building code enforcement official. Mr. Howe meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to table the request of **Peter A. Ianuzzi, Jr.** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The committee seeks a resume, instead of an outline, and additional information on Mr. Ianuzzi's supervisory experience in building construction or design.
- j. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Paul J. Martelly** (No Affiliation), for approval to take the required exams to become certified as a building code enforcement official. Mr. Martelly meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- k. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was **VOTED** to deny the request of **Kenneth Murphy** (Town of Dennis) for approval to take the required exams to become certified as a building code enforcement official. Mr. Murphy does not meet the minimum qualifications as defined by MGL c 143 § 3. Bonnie Weeks and Matthew Hakala opposed.
- l. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was **VOTED** to grant the request of **David Palumbo** (City of Lawrence) for approval to take the required exams to become certified as a building code enforcement official. Mr. Palumbo meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Don Torrico opposed.
- m. On a **MOTION** by Bonnie Weeks and seconded by Roger Fuller, after reviewing additional information submitted, it was unanimously **VOTED** to grant the request of **Julian Perez** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Perez meets the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- n. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Roderick Rivera** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Rivera meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- o. On a **MOTION** by Matthew Hakala and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Charles Shultz** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Shultz meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- p. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to grant the request of **Brad Spinosa** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Spinosa meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- q. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to grant the request of **Thomas Williams** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Williams meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Mark Barbadoro** newly appointed to the position of **Inspector of Buildings** on November 17, 2015 for the Town of Aquinnah. *NERF signed by Chairman.*
- b. On a **MOTION** by Matthew Hakala and seconded by Michael Clancy it was **VOTED** to acknowledge the *New Employee Report Form* of **Manuel Bettencourt** newly appointed to the position of **Inspector of Buildings** for the Town of Swampscott. Appointed, December 21, 2015, not yet certified as an inspector of buildings. Eighteen month grace period expires June 30, 2017. *NERF signed by Town Administrator.* Bill Horrocks opposed.
- c. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Eugene Borges** newly appointed to the position of **Local Inspector** for the City of Fall River. Appointed, December 29, 2015, not yet certified as a local inspector. Twelve month grace period expires December 31, 2016. *NERF signed by Mayor.*
- d. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Robert Blackman** appointed to the position of **Inspector of Buildings** appointed December 1, 2015 for the Town of Mansfield. *NERF signed by Town Manager who also appoints the police and fire chief.*
- e. On a **MOTION** by Michael Clancy and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Michael Carney** newly appointed to the position of **Local Inspector** for the Town of Arlington. Appointed, July 13, 2015, not yet certified as a local inspector. Twelve month grace period expires July 31, 2016. *NERF signed by Chairman.*
- f. On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Sarah Culin** appointed to the position of **Building Commissioner** on July 15, 2015 for the Town of Sterling. *NERF signed by Chairman.*
- g. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **David Geldart** newly appointed to the position of **Local Inspector** for the Town of Arlington. Appointed, July 13, 2015, not yet certified as a local inspector. Twelve month grace period expires July 31, 2016. *NERF signed by Chairman.*
- h. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was unanimously **VOTED** to not acknowledge the *New Employee Report Form* of **Marc Guillemette** newly appointed to the position of **Local Inspector** for the Town of Westborough. The *New Employee Report Form* was signed by the Town Manager. According to the Town of Westborough's website and organizational chart the Board of Selectmen appoints the Police Chief and Fire Chief not the Building Commissioner.
- i. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **James J. Howe** newly appointed to the position of **Local Inspector** for the City of Boston. Appointed, November 30, 2015, not yet certified as a local inspector. Twelve month grace period expires November 30, 2016. *NERF signed by Inspector of Buildings.*
- j. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Roland Jean, Jr.** newly appointed to the position of **Local Inspector** on November 16, 2015 for the City of Gardner. *NERF signed by Mayor*
- k. On a **MOTION** by Matthew Hakala and seconded by Roger Fuller it was **VOTED** to acknowledge the *New Employee Report Form* of **David Lindberg** newly appointed to the position of **Building Commissioner** on December 7, 2015 for the Town of Holden. *NERF signed by Town Manager.* Bill Horrocks opposed.
- l. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **John Morreale** newly appointed to the position of **Local Inspector** for the City of Fitchburg. Appointed, November 18, 2015, not yet certified as a local inspector. Twelve month grace period expires November 30, 2015, previously appointed to said position November 18, 2014 for the Town of Lunenburg. *NERF signed by Mayor.*
- m. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to deny the *New Employee Report Form* of **Kenneth Murphy** appointed to the position of **Local Inspector** for the Town of Dennis. Mr. Murphy's qualifications were not approved. *NERF signed by Chairman.*

- n. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to deny the *New Employee Report Form* of **Jose Negron** appointed to the position of **Local Inspector** for the City of Lawrence. Appointed, October 27, 2014, not yet certified as a local inspector. Twelve month grace period expired October 31, 2015. Mr. Negron's New Employee Report Form was not received until December 4, 2015. BOCC concerned about his certification status and continuing education credit hours. *NERF signed by Mayor.*
- o. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **David Palumbo** newly appointed to the position of **Local Inspector** for the City of Lawrence. Appointed, October 19, 2015, not yet certified as a local inspector. Twelve month grace period expires October 31, 2016. *NERF signed by Mayor.*
- p. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to not acknowledge the *New Employee Report Form* of **J. Thomas Reardon** newly appointed to the position of **Local Inspector** for the Town of Westborough. The *New Employee Report Form* was signed by the Town Manager. According to the Town of Westborough's website and organizational chart the Board of Selectmen appoints the Police Chief and Fire Chief not the Building Commissioner.
- q. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Richard Travers** newly appointed to the position of **Local Inspector** on November 16, 2015 for the Town of Auburn. *NERF signed by Town Manager who also appoints the police and fire chief.*
- r. On a **MOTION** by Michael Clancy and seconded by Roger Fuller it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Daniel Weber** newly appointed to the position of **Local Inspector** for the Town of Brookline. Appointed, December 7, 2015, not yet certified as a local inspector. Twelve month grace period expires December 31, 2016. *NERF signed by Administrator who also appoints the police and fire chief.*




6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Matthew Hakala and seconded by Bonnie Weeks it was **VOTED** to grant the request of **John Gauthier (Town of Braintree)** for a third extension of time to become certified a local inspector. Said extension shall expire October 31, 2016. Bill Horrocks abstains.
- b. On a **MOTION** by Bill Horrocks and seconded by Roger Fuller it was **VOTED** Michael **Ruprecht (Town of Kingston)** shall not act as a building code enforcement official from this day forward. Mr. Ruprecht requested an extension of time to complete the required exams for local inspector; on December 2, 2015 the BOCC voted to deny his request. Mr. Ruprecht was required file an appeal by December 21, 2016 to remain in the position of local inspector, an appeal was never received. Michael Clancy recused.
- c. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was **VOTED** to grant the request of **James Wasielewski (Town of Duxbury)** for a first extension of time to become certified a local inspector. Said extension shall expire November 30, 2016. Michael Clancy and Roger Fuller opposed.

7. Hearings

- a. BOCC 1-2016 Louis Cavagnaro, City of Revere Postponed
- b. BOCC 2-2016 Gerard Bergeron, Town of Savoy Withdrawn

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For informational purposes; there are currently 685 certified building inspectors, 270 local and 415 inspector of buildings.
- b. Increase the number of Committee Members to 11, same as all other boards under the BBRSS:
 -  MetroWest Member
 -  An additional At Large Member
 -  Specific State Building Inspector Member
- c. Eliminate the NCPCCI exams and only accept the ICC exams offered through the International Code Council for the Local Inspector exams. **No action taken. BOCC requesting Felix Zemel attend the next BOCC meeting.**
- d. Follow up on: On a **MOTION** by Matthew Hakala and seconded by Michael Clancy it was unanimously voted to table the concerns made by Brian Leathe and Anthony Torra regarding the ICC inspector of buildings /

building commissioner exams until the BOCC can review the requirements of R7 and provide a recommendation the BBRS. *Discussion to eliminate the 'Building Codes and Standard Module (old Technology)*. **On a MOTION by Bill Horrocks and seconded by Bonnie Weeks it was unanimously VOTED to recommend not requiring the Building Codes and Standard Module. Anyone opposed to the recommendation may lobby the Massachusetts Federation of Building Officials to assist in developing a replacement requirement.**

9. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; MOTION to approve was made by Bonnie Weeks and seconded by Matthew Hakala. MOTION passed by unanimous vote.

Name	Date	Course Description	CEU's	Cat	Course Number
Robert Morra	9/22-23/2015	HAAG Residential Roof Inspector Certification	5.0	1	C-2668
James Leitch	11/12/2015	American Wood Council DES 330 Connection Design Using the NDS and TR12	2.0	1	C-2669
	10/22/2015	Six Ways to Recover and Existing Sloped Roof Using a Structural Standing Seam offered by McElroy Metal, Inc.	1.0	1	C-2670
	10/22/2015	Or Equal? The Real Differences Between I-Joists offered by Weyerhaeuser Wood Products	1.0	1	C-2671
	10/22/2015	Why Insulating Sheathing offered by Dow Building Solutions	1.0	1	C-2672
	10/22/2015	Climate Zoned Cladding and Contemporary Commercial Solutions with Fiber Cement Siding	1.0	1	C-2673
	10/22/2015	Glass: Select the Option for Your Project offered by Anderson Windows	1.0	1	C-2674
District 11	10/28/2015	District Meeting Building and Zoning	1.0	2	D11-1015
Dan Williams	11/21/2015	BCI Unrestricted 12 Hour CSL Course (CS-011800)	10.0	1	C-2233*
SEMBOA	12/9/2015	Zoning & Siting 1010 for Substance Abuse Treatment Centers	2.0	1	SE-1215
CSG	12/8/2015	CSG Energy Comm - Lighting, Lighting Controls & other Electrical Provisions	3.0	1	C-2562*
	12/10/2015	CSG Resd: Envelope and Building Sciences	3.0	1	C-2487*
	12/4/2015	CSG Comm: Mechanical Provisions	3.0	1	C-2514*
	12/4/2015	CSG Resd: HVAC and Indoor Air Quality	3.0	1	C-2488*
Matthias Mulvey	12/10/2015	Hydrogen Equipment Certification Guide - Webinar	1.0	1	C-2675
	12/3/2015	How to Prevent the Next Legionella Outbreak - Webinar	1.0	2	C-2676
Boston ISD	11/17/2015	NFPA 241 Safeguarding Construction, Alteration & Demolition Operations	3.0	1	C-2677
Frank D'Amato	4/13/2015	ICC 2015 IECC Transition from the 2009 IECC Residential ESBOF 2015	0		IC-233*
	4/13/2015	ICC 2015 IECC Transition from the 2009 IECC - Commercial ESBOF 2015	0		IC-243
	4/14/2015	NEC Solar PV Installation ESBOF 2015	0		C-2571*
	4/14/2015	IPC/IMC Transition from the 2009 IPC/IMC	3.0	1	IC-245
MetroWest	12/15/2015	Simpson Strong-Tie	2.0	1	MW-1215
Anthony Arborio James Taylor	12/14/2015	2012 IRC Residential Fire Protection Features - Connecticut	3.0	1	C-2678
Felix Zemel	11/17/2015	MA Solar PV Permitting and Safety Training	4.5	1	C-2664*
Louise Vera Brenda Church	12/1-2/2015	Sprinkler System Plan Review offered by NFSA	10	1	C-2679
Jon Thompson	12/10/2015	2015 Code Official Institute (1010-110)	10.0	1	IC-244
Terry Avery	12/18/2015	ATC 12 hour CSL Continuing Education Course (CS-010400)	10.0	1	C-2233*
Johnny Cardarelli	12/17/2015	Construction Estimating offered through WIT	10.0	1	C-2032*
MBCIA	10/22/2015	Changes in the 2015 IRC	6.0	1	MB-1015
	11/19/2015	Understanding Egress and the Code	2.0	1	MB-1115
Russell Braun	11/17-19/2015	ABX 2015 - Architecture Boston Expo	1.5 per seminar	1	C-2680

		The MA Residential Energy Code: An Update		1	
		"Integrating the Resilience Project Lifecycle: The Netherlands, Boston and Rebuild by Design"	0		
		Super Insulated Walls and Moisture: Does Bad Stuff Happen?		2	
		Using Modern Materials and Technology to Push Architecture		2	
		"Turning" "HERS Rating" into "HERS Designing"		2	
		Balancing Codes and Building Science for Building Enclosures		1	
		Existing Building Code Requirements		1	
		MA Energy Stretch Code Updates		1	

Next meeting scheduled for **January 6, 2016, Sturbridge Public Safety Building, Sturbridge, MA**